

**CANCON Project**  
***European Guide on Quality Improvement in  
Comprehensive Cancer Control***  
2014-2017

**WP4: Guide Coordination**  
*Belgian Cancer Centre*

**Brussels, 05/06/2014**  
***Régine Kiasuwa***

# WP4: Guide coordination



## CONTENT

1. The objectives

2. The team

3. The process/tools

# WP4: Guide coordination



## OBJECTIVES

**The general objective:** to develop a key strategic tool for governments and policy makers

- capitalized on existing knowledge and EPAAC's achievements
- a EU benchmark
- patient-centred



## The specific (WP4) objectives:

- to ensure the quality of the content of the guide;
- to provide a coherent **policy** guide document
- to support WP leaders in the development of the core chapters  
(integrated cancer control; community-level cancer care; survivorship and rehabilitation; screening)

# WP4: Guide Coordination

## WP4 'Team'

*Leader:* the Belgian Cancer Centre, Scientific Institute of Public Health, Brussels, Belgium

*8 Associated partners (and roles):*

- the WP leaders;
- the FPS Public Health BE (QA);
- the MFH Malta (QA and final meeting);
- the INT (transversal methods on registers);
- ICO (QA);
- ECCO (QA);
- FISABIO (transversal methods on inequalities);
- the EC (DG SANCO & DG JRC)



# WP4: Guide Coordination



## PROCESS & RESOURCES

### 1: The process: 3 'phases'

A: The development of chapters

B: The follow-up and the quality assurance

C: The compilation of the final deliverable(s)

>>> **Methodological paper(s)**

### 2. The Guide Coordination Committee (GCC)

The WP4 team, in charge of the follow-up, revision and quality assessment /assurance

+ External experts

+ Representative of Patient organisations and Industry

### 3. The external experts

- Mark Dobrow (University of Toronto): evidence utilization for policy decision guidance and support

- Holger Schünemann (McMaster University): guideline development; knowledge translation and contextual features

- **WHO observatory**

# WP4: Guide Coordination



## A three-phase process

### Phase 1: The development of core chapters by WPs

Main elements:

- Data collection (litterature, pilot studies, consultations,...)
- Grading/evaluating of the evidence/data
- Drafting recommendations, guidances, ...
- Structure, format of core chapters

Important transversal issues already identified to be addressed by each WP:

- Registers
- Inequalities

>>> **Methodological support** by the WP4

**Use of EPAAC achievements**

# WP4: Guide Coordination

## Phase 2: The follow-up and the quality assurance

- Quality check of the data provided in the Intermediate *chapters* (ICs) and the final *core chapter*
- Identification of (possible) additional transversal issues;
- Suggestions for improvement/gaps/...



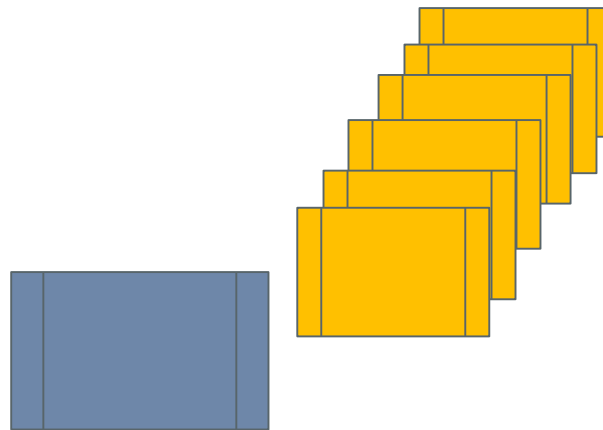
WP4 produces a '*feedback report*'



# WP4: Guide Coordination

## Phase 3: The compilation of the final deliverable

- Collection and gathering of the final version of the *core chapters*
- Drafting the **policy guide document**



Open issue: Inclusion of the WP5 outcomes ?



# WP4: Guide Coordination

## Functioning:

- drafts are collected by the Cancer Centre and compiled into a single file;
- the file is transmitted to GCC members who make suggestions for improvement;
- all comments/suggestions for improvement are gathered by the Cancer Centre and transmitted to the concerned WP leaders
- Final core chapters are provided by WP and validated by GCC

## 2 meetings a year to discuss:

- the overall quality;
  - the core chapters;
  - the transversal issues;
  - the inclusion of WP5 outcomes;
  - the format of the Guide;
- 
- GCC meetings (preferentially) linked to other events in the JA



# WP4: Guide Coordination



## GANTT CHART

	Year 1					Year 2										Year 3					
MONTHS	1-6	7	8-9	10	11-12	13	14-15	16	17	18-19	20	21-22	23	24	25	26-29	30	31-33	34	35	36
GCC meeting 1																					
Template for Interim Report 1																					
Interim Report 1																					
Feedback to WP leaders about Interim Report 1																					
GCC meeting 2																					
Overall QA report 1																					
GCC meeting 3																					
Template for Interim Report 2																					
Interim Report 2																					
GCC meeting 4																					
Feedback to WP leaders about Interim Report 2																					
Overall QA report 2																					
Preparation additional sections																					
Template for Chapters																					
Draft chapters																					
GCC meeting 5																					
Feedback to WP leaders about draft chapters																					
Overall QA 3																					
Final chapters																					
GCC meeting 6 (harmonisation)																					
Revision period of the final Guide																					
Final Guide																					

**TO BE REVISED**

# WP4: Guide Coordination

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