



CANCON JOINT ACTION MEETING

25 February 2015, Brussels

Summary Report

The second Joint Action meeting, bringing together all CANCON Associated Partners, was chaired by Tit Albreht, CANCON Coordinator.

The first presentation was by Tina Lipušček, Project Manager, on the reporting requirements for the CANCON Joint Action (JA). February 23 marked one year since the beginning of the JA, meaning that the first Interim Report covering technical and financial aspects of the JA are due to be submitted to CHAFEA. All Work Package (WP) Leaders have already received the templates for their technical reports and will be contacting their WP partners soon. Each Associated Partner is responsible for submitting a financial report for their own organisation. The due date for submission of all financial and technical reports to the Project Management Team is **Friday, 20 March 2015**.

Robert Potisek, Financial Officer, gave a presentation on the preparation of the Financial Report. Partners had an opportunity to ask questions and will receive answers by e-mail shortly. While preparing their financial reports, partners are requested to also prepare their requests for an amendment. After the submission of the interim report, the Project Management Team will begin compiling all of the partners' amendment requests; the goal is for the amendment request to be sent to CHAFEA in May 2015. All partners should send the Project Management Team their requests for their amended budgets as soon as possible.

The Dissemination WP presented their activities during the first year of the JA. All partners were urged to answer the network survey that they received by e-mail, as well as register for the extranet on the CANCON website. The extranet will serve as a document repository for the JA; for example, all sections of the Grant Agreement and updated mailing lists can be found in the WP 1 extranet. The extranet is open to all Associated and Collaborating Partners, partners can register at <http://www.cancercontrol.eu/extranet/register/>.

All WPs were presented by their WP Leaders, the presentations focused on the activities during the first year and plans for next year – the presentations can all be found at <http://www.cancercontrol.eu/how-we-work/coordination/Joint-Action-meeting>.

The next Joint Action meeting of the CANCON JA will provisionally be held in early 2016, the exact date and location are to be confirmed.